

Project coordinator / research assistant – Marine science and restoration

Criteria	Essential/ Desirable	Application Form/ Supporting Statements/ Interview*
BSc or appropriate experience in ecology, or a related discipline	Essential	Application Form/ interview/ Supporting statements
Experience of project management or coordinating field-based ecological research projects	Desirable	Supporting Statements/Interview
Effective interpersonal skills including evidence of working collaboratively in international teams	Essential	Supporting Statements/Interview
Ecological fieldwork experience, ideally in marine science	Essential	Supporting Statements/Interview
Experience of effectively working in remote field settings and in small teams	Desirable	Interview
Experience in social media, website content management, public engagement or other promotional work.	Desirable	Interview
Attention to detail, good organisational skills, excellent record-keeping and accuracy in documenting research	Essential	Supporting Statements/Interview
Compiling and managing data sets	Desirable	Supporting Statements/Interview
Experience managing budgets, spending, invoices, procurement etc.	Desirable	Interview
Proactive and hard-working with a high degree of initiative, enthusiasm and positive attitude	Essential	Interview
Ability to present information in an accurate and appropriate format, and to communicate effectively with a range of groups	Essential	Supporting Statements/Interview
Ability to travel abroad as the work demands	Essential	Interview

- **Application Form** – Normally used to evaluate factual evidence eg award of a PhD. Will be “scored” as part of the shortlisting process.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.